



California Association of School Transportation Officials

State Board Meeting Minutes
Friday, October 13, 2023 | 11:00 AM - 1:00 PM
Delta by Marriott, Garden Grove

I. **Opening** - President Mike Sawyer - 11:21am

A. **Pledge of Allegiance** - Mike Sawyer

B. **Attendance**

1. 1, 2, 3, 4, 6, ~~7~~(excused), ~~8~~, 9, 10, 12, 13, 14, 15, ~~17, 18~~, 19, 20
President, First Vice President, Second Vice President, ~~Secretary~~(excused),
Treasurer, Past President, Professional Associate Representative,
~~Contractor Representative, Sustaining Member Representative,~~
CASTOway's Editor, CASBO Representative, CDE Representative, and
~~Legislative Representative~~(excused).

2. **Verification of Eligibility** - Chrissie Stevenson

1, 2, 3, 4, 6, 7, 8, ~~9~~, 10, 12, 13, 14, 15, ~~17, 18~~, 19, 20

C. **Introductions and Welcome** - Executive Board, State Board, and Special Representatives

D. **Minutes of Prior Meeting** - August 5, 2023 minutes (M) David Lee, (S) Chad Barksdale (C)

E. **Correspondance** - Chrissie Stevenson read a letter mailed to the CASTO PO box by an anonymous sender regarding a concern over transportation services provided by a transportation service provider.

F. **Additions / Changes to the Agenda** - no additions or changes

II. **Reports**

A. **Treasurer** - Christina Celeste - Checking = \$250,817.10 Savings = \$30,802.31 for a total of \$281,619.41. Budget vs actuals was passed out to all board members. (M) Neftali Perez Lopez, (S) Gilbert Castro (C)

B. **Membership** - Chrissie Stevenson - A membership report was passed out to all board members. The current membership is 2352. The number is about 650 less than the ending membership in June. The Wild Apricot system dates have been adjusted to send out renewal invoices earlier and drop non-renewals later to avoid Agency Membership teams from dropping in the coming years. Chrissie

will send out chapter membership lists to all presidents once their chapter board listings have been received.

- C. State Officers - Executive Board** - Board members reported attending both the Officer's Workshop and the Management Forum. Matt also attended the Chapter 2 Board Meeting. Chrissie has been working on membership. Cindy has been working on social media. Christina is working to finalize the Association taxes and working with chapters to ensure that they are submitting quarterly reports and maintaining other mandatory record keeping. Karen has additional membership pins available for chapters that might not have received enough.

D. Special Representatives

1. **California Department of Education** - Anna Borges - covered SB 579 (funding), SB 88 (Transportation Service Providers), and DOE has 2 openings
- ~~2. **Sustaining Member Representative** - Todd Franssen~~
- ~~3. **Contractors Representative** - Michael Sloan~~
- ~~4. **CASBO Representative** - Carlos Chicas~~

III. Standing Committee Reports

- ~~1. **Legislation** - David Neben~~
2. **Roadeo Report** - Doug Smith - reported that they are exploring a location for the Southern Roadeo at Orange County Fairground for April 20th, Northern Roadeo at Galt Marketplace for May 4th, and State Roadeo at Galt Marketplace for May 26th. Doug reported that the Roadeo workshops that were attended were very successful. He also reminded chapter presidents to speak with other chapters to ensure that dates are spread apart and not to have conflicting roadeos. He also talked about how to hold a mini education type workshop that may only have a couple of the events set up.
3. **Access & Mobility** - Dano Rybar / Christina Celeste - Less than 25 books remaining. Revisions are on the plan for the near future. A budget revision may be needed if we reprint this year.
4. **Fundraiser / Bingo** - None to report
5. **CASTOways.org Web Site** - Mike Sawyer - please remember to send chapter updates and/or event flyers for publication

IV. Business and Issues

A. Old Business

1. **Chapter 5 Status** - Mike Sawyer / Dano Rybar - Chapter 5 has been dissolved and the current members were contacted for their new chapter
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choice. If they did not respond, they were moved into the chapter for their carrier county. Website and map will be updated soon.

2. **2023 School Transportation Business Management Forum** - Dano Rybar / Mike Sawyer / Executive Board - was well attended and positive feedback
3. **2024 State Conference** - Dano Rybar / Executive Board - Early Bird registration has been opened with limited space available. Any registrations that remain unpaid on February 2nd will be dropped to ensure that there is room for new registrations. Nef has agreed to be program chair. Dano discussed how the layout of the hotel would be for the event and tradeshow.

B. New Business

1. **Poster Contest - "My School Bus Driver Keeps Me Safe"** - Mike Sawyer - reminded everyone of the theme and the deadlines for submission for state judging
 2. **Awards Nominations are open!** - Mike Sawyer reminded everyone of the opportunity to nominate deserving individuals for the CASTO special recognition awards. All information can be found on the state website.
 3. **2024-2025 Opening of Nominations** - Matthew Thomas (M) Jill Bender (S) Chad Barksdale (C) Closing will be at December 9, 2023 State Board Meeting.
 4. **First Light Safety Presentation** - Julian Fosty - Julian gave a presentation on their product of a fully lighted School Bus sign that could be put on existing or new buses. This would give greater visibility in the dark. First Light Safety would like CASTO to support potential Title 13 CCR and/or VC changes to allow use of these lighted signs. First Light has been told by CHP that a district is welcome to test out the sign, but motor carrier inspectors would probably down the bus if inspected.
 5. **Raffles and Taxes** - Christina Celeste gave a background regarding the conversation had with the tax professional about raffles showing on the state and chapter budgets. There is a process that nonprofits must go through with the State of California to legally hold any type of raffle. Both prize and 50/50 raffles are covered under these regulations. CASTO does not currently have the raffle permit in place. (M) by Chad Barksdale to remove raffles from all CASTO events (S) Doug Smith. A discussion followed that included looking at the filing requirements and intricacies around the specifics of the actual raffle winnings. The tax preparation process for the past year was discussed. 50/50 raffles break the 90/10 rule period. Chapter 2 asked if individual chapters might want to file for the permit themselves. Door prizes are still allowed as long as the tickets are not bringing in currency. There is still a desire to have a chapter basket raffle at the state conference. (F)
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(M) by Chad Barksdale to remove all 50/50 raffles from CASTO events (S) Brad Kirby (C) Christina will be removing the raffle line from the budget and move the income/expenses to another line item. This will be added to the Old Business section for December meeting for further action.

V. Information Exchange

A. Chapter News - Chapter Presidents - all chapter reported events that will be happening during the year

VI. Adjournment - President Mike Sawyer (M) Doug Smith, (S) Adriana Catledge (C) - 1:45pm

