

California Association of School Transportation  
Officials  
State Board Meeting



**MINUTES**  
**Saturday, January 5, 2019**  
**10:30 am**  
**Delta by Marriott**  
**12021 Harbor Blvd**  
**Garden Grove, CA 92840**  
**714-867-5555**

**I. OPENING**

**A. Pledge of allegiance** Sam Anderson

**B. Attendance**

1. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 17, 18, 19, 20

President, 1<sup>st</sup> VP, 2<sup>nd</sup> VP, Secretary, Treasurer, Past President, Professional Associate Rep., ~~Contractor Rep.~~, Sustaining Member Rep., CASTOway's Editor, CASBO Rep., CDE Rep., DMV Rep., Legislative Rep.

2. Verification of Eligibility

1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 45, 17, 18, 19, 20

**C. Introductions and welcome**

**D. Minutes of Prior Meeting** (M) Sam Anderson, (S) Vicki Wingfield, (C)

**E. Correspondence** Sandy Dillman read 2 correspondences, 1 from Galt FFA, Galt High School, and 1 from Larry McNutt's Memorial

**F. Additions/changes to the Agenda** Remove Tim Purvis from New Business (M) Sam Anderson, (S) Christopher Bates (C)

**II. Reports**

**A. Treasurer – Barbara Terry**, Balances \$34,097.19 Checking, \$5,791.45 Savings, Total \$39,888.64. Sam Anderson asked, under income for Agency it says \$2,400.00 but new sheet reads \$2,700.00, Barbara explained that Some agencies pay in June for next fiscal year so that is why there is a difference in amounts. Sam continued, under expenses for Merchant fees/Bank Charges we have budgeted \$2,500.00 and we have spent \$2,700.00 already, Barbara explained it is from the fees for Credit Cards payments online. Sam's next question is under Web Page, what are these fees for. Barbara and Michael Sawyer explained the fees are for Wild Apricot. Under Membership expenses it shows an expense for pins...do we have pins? Pam McDonald said we do and she left them in her office and will bring to next event. Rodeo pins we show up in next report. Sam then asked on page 3 under Officers Workshop expenses, the expenses for meals, supplies and travel are different, meals, supplies went down and travel went up. Barbara explained, some is from deposits or Credit card expenses, and that depends when the charges show up on statement. Sam's last question is under State Board expenses I have a concern that we only have \$5,000.00 left and we still have this meeting and one more to go. Pam explained she

knows we will go over and this is why meetings were moved to Sacramento as its cheaper. This meeting in Anaheim is much more expensive as so many chapters require an overnight stay. (M) Tania Kaylor (S) Scott Rea (C)

**B. Membership** – *Barbara Terry / Matt Thomas* Currently we have 1147 active members including 18 active agencies and 54 active member is last 30 days and 49 of those were in the last 7 days. Sam Anderson stated he believes it is important that more agencies join. Barbara also shared members need to log in and get the full benefit from Wild Apricot. Michael Sawyer shared if members forget password click on forgot password and an email will be sent

**C. State Officers** *Barbara Terry* just Holidays, *Sandy Dillman* Holidays as well and a Chapter 20 meeting looking forward to Roadeo season. *Matthew Thomas*, enjoyed time off away from work and spending time with family. *Tony Peregrina* spent the Holidays with family going to be a grandfather again. Excited to get time of and spend with grandson. Chapter 15 meeting and did in-service on Why CASTO? Looking forward to some Chapter Workshops. Working on Officers workshop for 2019/2020, working on 3 goals for our fiscal year. Everyone needs to be in attendance to help make CASTO work. July 12 & 13, 2019 in Oceano, Ca at the Elks Lodge. Attendees are responsible to make their own lodging reservations. *Jennifer Hanshew*, Holidays. *Pam McDonald* was on a conference call with everyone on E-Board about conference and I was able to secure a keynote speaker from Colorado. Was asked by School Bus fleet about becoming President again, talked about the goals of CASTO, Public awareness, I would like to address the issue of driver shortage, maybe a business card to hand out to folks that want to become a school bus driver, with a catchy logo. Maybe adding the information on our website. Please think about it and get back to me on it.

**D. Special Representatives**

1. *California Department of Education* – ~~*Anna Borges*~~
2. *Sustaining Member Representative* – *Jason Hohalek* talked about grants for school bus and white fleets. A lot of excitement for electric school buses. Vendors are pushing for consistent pricing, not pushing customers to one particular vendor. People are still concerned about the range of EV's. VW \$60,000.000 that San Joaquin AQMD will be issuing out. If you need assistance with grant applications please contact me.
3. *Contractors Representative* – ~~*Erin Borda*~~
4. *CASBO Representative* – *Pam McDonald* CASBO Conference begins as CASTO ends. Please come see me if you have any CASBO questions.

**E. Standing Committee Reports**

1. *Legislation* – ~~*Nico Chavez*~~—*Pam McDonald* reported for Nico, with Holidays not a lot of movement in Sacramento. However, there are two (2) upcoming meetings: the Energy Commission workshop regarding pricing is 1/8/2019 at 1:30 PM, CARB workshop for new \$10,000,000 Clean Mobility in School Bus pilot project is 1/17/19 11:00-12:30. Lastly Home to School Transportation Bill we have been working on with CSBA has been submitted to be drafted into legislation. If you have not filled out

survey please do so. The link to the survey will be placed on castoWays website.

2. *Roadeo Report – Doug Smith* Northern Sectional will be April 27, 2019 at Galt Market, Southern Sectional will be at Irwindale Speedway May 11, 2019, Championship will be May 26, 2019 at Galt Market. The Roadeo book is complete and specialists are looking at for changes. Already looking into locations for next year. Vice Chair Antonio Perez has the test done.
3. *CASTOway's Editor – None*
4. *Access & Mobility – Tony Peregrina* Books have been selling and we have sold close to 200, our goal is 1,000. If you need them let us know so we can get them to you to sell. After we sell 1,000 we will go for a 2<sup>nd</sup> print. You can purchase them online at castoWays.org
5. *Fundraiser/Bingo – Dano Rybar* the county audit has been done but the report is still not back to us. I am looking into picking up Sunday Matinee, the high school parents that ran last night's for me will be able to run 2 a month and we can give the FFA at the high school a stipend for helping CASTO.
6. *CASTOways.org Web page – Mike Sawyer* Anything you send to me I post instantly. Make sure you send me your Chapter events, if you have information about a member send it to Pam to be approved for posting.

#### **BREAK 11:30-11:45**

### **III. BUSINESS AND ISSUES**

#### **A. Old Business**

1. *2019 Mechanic and Supervisor Workshop/CA Best Tech & Inspector comp – Justin Gregori* July 25, 26 2019 piggybacking on STN. Programs should be going on website today. I want to thank Co-Chair Tony Lavezzo for doing a great job with programs. Registration is open now.
2. *2019-2020 Closing of Nominations - Jennifer Hanshew / Pam McDonald* Jennifer and her committee received the following Nominations one (1) nomination for Professional/Associate Representative Angeles Valero, one (1) nomination for State Treasurer, Christina Celeste, one (1) nomination for State Secretary, Amanda Hightman, one (1) nomination for State 2<sup>nd</sup> Vice President, Michael Sawyer, one (1) nomination for State 1<sup>st</sup> Vice President Matthew Thomas, and one (1) nomination for State President Ahmed "Tony" Peregrina. Pam McDonald asked 3 times for each office if there were any other nominations for each office. Motion was made to accept all candidates by acclamation by Vicki Wingfield and Second by Justin Gregori, Motion Carried. Hearing none she announced all candidates as new Officers for 2019/2020. Nominations are closed for the 2019/2020.
3. *2019 Conference- Dano Rybar / Mike Sawyer / Pam McDonald,* Dano shared that he had given the Board the actual cost for the conference. Last year was rough as we had no revenue and this year is much better and he then thanked the chapters for their assistance last year. We will have live entertainment again this year but no Sunday dinner. Chapters will be able to set up their tables to sell their items. Remember if you're selling CASTO items your table is free but items that are not CASTO you WILL be charged

for the table. Buses will be on display outside for the vendor show and we will have directional signs to get to that part of the show. Dano, also encouraged everyone to book hotel through the link as it benefits CASTO guests with free wi-fi, free parking, a lower resort fee and free shuttle to downtown Disney or Disneyland. Booking without mentioning CASTO will end up costing you more in the long run. The hotel has finished 3 floors on the re-model. They will try to utilize as many re-modeled rooms as possible for CASTO guests. RFP's are out for 2020 and ongoing. Mike Sawyer shared there is still had a spot opened on Sunday, all other spots are filled. We will be encouraging Vendors to join us Saturday night at dinner and maybe have tables reserved for the vendors to sit with customers. Pam shared there will be a class for Managers/Supervisors for reasonable suspicion drug and alcohol class, you will leave with a certificate to show you fulfilled your legal obligation. You MUST attend both classes to receive certificate. Working with Knotts Berry Farm to get a discounted rate for an offsite Sunday evening event. Saturdays dinner will be a Cruise theme, Semi Formal dress attire. Would love to see sponsorships for Chapters. We need to keep on helping the Organization from the local level. Sam Anderson announced Chapter one will sponsor

4. ~~Constitution and By Laws~~ Pam McDonald explained that changes shall be voted on by the membership, we will be using the website so we will not the cost of postage. Pam McDonald went over proposed changes and explained voting procedures.

Article XII; Records and Reports

(M)Gingi Borg, (S)Nanette Rondeau, (C),

Article II Nominations and Election of State Officers

(M)Vicki Wingfield (S) Nanette Rondeau,

Article IV Chapter Organization

(M) Tania Kaylor (S) Scott Rea (C).

20 Days from Jan 5, 2019 an email will go to members only to for voting.

5. *Administrative Policies* Pam McDonald went over the proposed changes.

CASTOWays Newsletter,

Section 2, 2.1,

Section 3,3.6.6-3.6.9, 3.6.9,

Section 5, 5.2 & 5.3 Section 6, 6.9.4

(M) San Anderson (S) Vicki Wingfield (C),

Elections,

Section 2,2.1

Section 3, 3.1, remove 3.2-3.5, 3.6 will become 3.2, 3.7 will become 3.3 and

3.8 will become 3.4

(M) Sam Anderson (S) Amanda Hightman (C)

Financial Reporting,

Section 2, 2.1.3

Section 3, 3.1.3

In this section anytime the word rebate is used, it shall be changed to reimbursement

(M) Tania Kaylor (S) Christopher Bates (C)

Membership,

1.6 Agency Membership

Charter Companies: Fleet (bus) Size

Small: 1-49

Medium: 50-99  
Large: 100-199  
Ex-Large: 200 Plus  
Section 2, 2.2

(M)Vicki Wingfield (S)Scott Rea Opposed Sam Anderson (C)  
Nanette Rondeau Made a motion to reduce Professional/Associates Rep to  
\$10.00 from \$30.00 (S) Scott Rea Motion Failed

6. *CASTOways Newsletter Kristy Fletcher to be in charge of newsletter.*
7. (M)Tania Kaylor (S)Anne Avelar (C)

#### **B. New Business**

- ~~1 Situational Leadership – Tim Purvis~~
- 2 *Poster Contest – Sandy Dillman Div 1 Dora Ilic 1<sup>st</sup> Grade Age 7 Truckee Elementary (Chapter 6), Div 2 Chanhwee Park Grade 4 age 9 Washington Charter School Palm Desert (Chapter 1) Div 3 Michelle Woo Grade 8 Age 13 Fairmont Private Schools Historic Anahiem Campus, Anaheim (Chapter 2), Div 4 Seleste Duarte 8<sup>th</sup> Grade Age 14 Ollivier Middle School Bakersfield (Chapter 12)  
DIVISON 3 MICHELLE WOO OVERALL WINNER.*

#### **IV. Information Exchange**

##### **A. Chapter News – Chapter Presidents**

- V. ADJOURNMENT**  
*(M) Barbara Terry*  
*(S) Christopher Bates*